



**the hill company**  
professional data management

**Right item.... first time.... on time.... every time**

# #05:042 GDPR POLICY STATEMENT

---

THE HILL COMPANY

**Author: Terry Hunt & Simon Williams**  
The Hill Company

## GDPR POLICY STATEMENT

The Board of Directors and management of The Hill Company located at Solus 31, Motherwell Way, West Thurrock, Essex, RM20 3LB are committed to compliance with all relevant EU and Member State laws in respect of personal data, and the protection of the “rights and freedoms” of individuals whose information The Hill Company collects and processes in accordance with the General Data Protection Regulation (GDPR).

- Compliance with the GDPR is described by the data protection policy and other relevant policies such as the Information Security Policy along with connected processes and procedures.
- The GDPR applies to all of The Hill Company’s personal data processing functions, including those performed on customers’, clients’, employees’, suppliers’ and personal data, and any other personal data The Hill Company processes from any source.
- The Data Protection Officer (DPO) is responsible for reviewing the register of processing annually in the light of any changes to The Hill Company’s activities, and to any additional requirements identified by means of data protection impact assessments (DPIA).
- This policy applies to all Employees and Interested Parties of The Hill Company such as outsourced suppliers. Any breach of the GDPR or this PIMS will be dealt with under The Hill Company’s disciplinary policy and may also be a criminal offence, in which case the matter will be reported as soon as possible to the appropriate authorities.
- Any third parties working with or for The Hill Company, and who have or may have access to personal data, will be expected to have read, understood and to comply with this policy. No third party may access personal data held by The Hill Company without having first entered into a data confidentiality agreement which imposes on the third-party obligations no less onerous than those to which The Hill Company is committed, and which gives The Hill Company the right to audit compliance with the agreement.

## ROLES AND RESPONSIBILITY

Overall and final responsibility for GDPR is that of

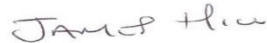
- James Hill - Managing Director

Day to day responsibility for ensuring GDPR is put into practice is delegated to:

- Terry Hunt – DPO (Beam Reach)
- Simon Williams – SHEQ Manager (Beam Reach)
- Andrew Wyard – Director of Operations (Solus 31)
- Mark Brazier – Director of Northern operations (Aston Point & Starlaw Road)

All employees are required to:

- Co-operate with supervisors and managers on GDPR matters.

Signed: 

Name: James Hill

Position: Managing Director

Date: 06/06/2024